

Admission form

Kleinstein Day Care Centre
Egilolfstrasse 37, 70599 Stuttgart

The Kleinstein day care centre offers nursery places for children of employees at the University of Hohenheim. The places are allocated in conjunction with the university's equal opportunities office.

Please note:

You can register the nursery place that you wish for your child at the day care centre finder for the city of Stuttgart: <http://www.stuttgart.de/kits>.

Information on handling your data can be found on the notice boards in our facilities and under: www.my-stuwe.de/datenschutz

Please complete, sign and send this form to:

Studierendenwerk Tübingen-Hohenheim A.d.ö.R.
Abteilung Soziale Dienste
Karlstrasse 3, 72072 Tübingen
Contact person: Ms Sabine Rossetti
E-mail: sabine.rossetti@sw-tuebingen-hohenheim.de
Phone: 0 70 71 / 9 46 67 26, Fax: 0 70 71 / 9 46 67 11

Child:

Surname: _____

First name: _____

Date of birth: _____ Nationality: _____

Gender: female male

Brothers & sisters: Name: _____ Born on: _____

Name: _____ Born on: _____

Name: _____ Born on: _____

Ideal starting date: _____

Applicant:

Surname: _____

First name: _____

Gender: female male

Address: _____ (street and house number)

_____ (post code and town)

Phone (daytime): _____

Mobile phone (daytime): _____

E-mail: _____

Current employment relationship (job, scholarship, etc.):

Faculty / Institute / Institution: -----

For young academics:

Your next qualification goal is:

a doctorate university teaching qualifications something else: -----

Your specialist field: -----

In your qualification work, you are:

at the beginning half-way through close to completion

Time when you expect to complete your studies: -----

Any comments, if necessary: -----

Please note: Please enclose the fully completed declaration covering your current employment contract with the University of Hohenheim or your scholarship as evidence of your employment relationship (see page 5).

Partner:

Surname: -----

First name: -----

Gender: female male

Address: ----- (street and house number)

----- (post code and town)

Phone (daytime): -----

Mobile phone (daytime): -----

E-mail: -----

For employees:

Looking for work: Yes No

Current employment relationship (employer, job, scope):

For students:

University: -----

Faculty / Institution: -----

Semester: -----

Probable qualification: Bachelor Master State exam
 Diploma Doctorate

This is your: first course second course

Date when you expect to complete your studies: _____

Are you a single parent? Yes No

Entitled to custody: Joint custody Mother Father

General information:

Your reasons for needing a place at a day care centre
(e.g. combining family and career, housing situation, travel times)

How have you arranged care for your child in the past?

(Place, date)

(Signature of applicant)

Certificate of employment

Mr / Ms works at the University of Hohenheim

as a visiting scientist

- Yes
 No

in the

- academic
 non-academic field.

This is a

- permanent
 temporary working relationship until

on a

- full-time
 part-time basis involving hours/week.

The area of work lies in the field of the following faculty / institution / institute:

.....

(Place, date)

*(Signature and stamp
Personnel and Organisation Department)*

Please submit the German version of this certificate of employment to the University of Hohenheim (see page 5).

Arbeitsbescheinigung

Herr / Frau ist an der Universität Hohenheim

als Gastwissenschaftler/-in

- Ja
 Nein

im

- wissenschaftlichen
 nichtwissenschaftlichen Dienst beschäftigt.

Es handelt sich um ein

- unbefristetes
 bis zum befristetes Arbeitsverhältnis

in

- Vollzeit
 Teilzeit im Umfang von Std./Woche

Das Tätigkeitsgebiet liegt im Bereich folgender Fakultät / Einrichtung / folgenden Instituts:

.....

(Ort, Datum)

**(Unterschrift und Stempel
Abteilung Personal und Organisation, Universität Hohenheim)**